

OAKLAND ACADEMY

REIMBURSEMENT FOR BOARD EXPENSES

Board members shall be reimbursed for actual and necessary expenses incurred as a result of attendance at board-approved workshops, seminars, conferences, or conventions.

To receive reimbursement for an expense listed in this policy, an expense voucher, together with supporting receipts or other evidence of actual expenses, shall be submitted to the school business office for processing. Payment will be made after the board approves the reimbursement.

A board member shall not be reimbursed for any travel expense, unless the travel has been approved by the board in advance of the travel.

Expenses for spouses accompanying board members are not reimbursable.

All expenditures approved will be taken out of funds set aside for the Board's use.

OAKLAND ACADEMY

Board Meeting Minutes

September 19, 2002

Board Members Attending: Mr. Earl Dalzell, Dr. Dennis Simpson, Ms. Kate Spiegel, and Mr. Jens Urbanek

Members Absent: Mr. Steve Olson

Non-Board Members Attending: Dr. Grace Emley, Mr. Bob Fortin, Ms. Allison Gumper, Ms. Sabrina Mulvaney, and Ms. Anoush Seyedjafari

1. CALL TO ORDER

The meeting was called to order at 12:25 p.m.

2. APPROVAL OF MINUTES

Dr. Simpson moved to approve the minutes, and Mr. Urbanek seconded the motion. The motion was approved 4 to 0.

3. ENROLLMENT UPDATE

Seventy-nine students are enrolled for the 2002-2003 school year. Kindergarten – 20, First Grade – 18, Second Grade – 12, Third Grade – 10, Fourth Grade – 13, and Fifth Grade – 6.

4. APPROVAL OF MANAGEMENT INVOICES

Dr. Simpson moved to approve Invoices O45, O45b, O46 and O47. Ms. Spiegel seconded the motion and the motion was approved 4 to 0.

5. ANNUAL REPORT

The Annual Report was presented to the Board. Dr. Simpson moved for tentative approval until discussion at the next Board meeting. Ms. Spiegel seconded the motion and the motion was approved 4 to 0.

6. BOARD REIMBURSEMENT POLICY

Ms. Spiegel moved to approve the Board Reimbursement Policy. Dr. Simpson seconded the motion and the motion was approved 4 to 0.

7. POCKET PAGER / CELL PHONE POLICY

Dr. Simpson moved to approve the Pocket pager Policy. Ms. Spiegel seconded the motion. The proposer of the policy accepted amendment by the chair to take out the second paragraph of the policy. Motion was approved 4 to 0.

8. DIRECTOR'S REPORT

a. Progress Report:

- Dr. Simpson had to leave the board meeting.
- Teacher in-service was held August 19-22nd. Open House for parents was on August 22nd. Very well attended.
- New math and science curriculum and materials. Training will be held on September 25th and 26th.

- All classes this year have reading groups to stress advancing reading skills. Students may move to another classroom based on skill.
- School financial audit is in progress.
- MAT7 testing will be held week of Sept. 30th.
- Portage added a road sign at the school entrance and moved the entrance sign much closer to Oakland Drive.

b. PTO

- September 17th was the first meeting.
- 5th grade camp will be held at Clear Lake Camp. Cost for 3 days is \$95 per student. Students will participate in fundraising activities to raise money for camp.

13. CALL TO ADJOURN

Meeting adjourned at 1:02 p.m.
