

**Oakland Academy
Minutes of the Re-Organizational Board Meeting
July 20, 2023**

1. Call to Order

The meeting of the Board of Oakland Academy was called to order at 5:00 pm, by Dennis Simpson, Board President. Copies of the agenda were emailed to the Board members and posted at Oakland Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Members Present	Members Absent
1. Dennis Simpson – President	1.
2. Therese Searles- VP	2. arrived at 5:05 p.m.
3. David Kidder – Treasurer	3.
4. Jeff Boyd – Member	4.
5.	5. Alexandria Wibert - Secretary

2. Approval Agenda

Motion by Dave Kidder to approve the July 20,2023 re-organizational agenda with an amendment to Item 24, with the addition of 24a to go into closed session to discuss letter from legal counsel.

Second: Jeff Boyd

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

3. Public Comment/Correspondence:

Visitors: Bill Barker from GVSU and PTO representatives Lydia Oberlin and Emily Broderdorf.

Public Comments: None

Correspondence: None

4. Nominate Temporary Chairperson

Motion by Jeff Boyd to nominate Dennis Simpson as Temporary Board Chairperson.

Second: Dave Kidder

Aye:4 Opposed:0
Discussion: None
Motion Carried

5. Administer Oath of Office by Bill Barker to Dennis Simpson, Therese Searles and Jeff Boyd. To serve for the next 3 years.
Alexandria Wibert at next meeting.

6. Election of Officers

Nomination for President.

Motion by Dave Kidder for Dennis Simpson to remain serving as President and return as Board Chairperson.
Second: Jeff Boyd
Aye:4 Opposed:0
Discussion: Dennis accepts position.
Motion Carried

Motion by Dave Kidder for Therese Searles to remain serving as Vice Chair. Second: Jeff Boyd
Aye:4 Opposed:0
Discussion: Therese accepts position.
Motion Carried

Motion by Jeff Boyd for Dave Kidder to remain serving as Treasurer. Second: Therese Searles
Aye:4 Opposed:0
Discussion: Dave accepts position.
Motion Carried

Motion by Jeff Boyd for Alexandria Wibert to remain serving as Secretary. Second: Therese Searles
Aye:4 Opposed:0
Discussion: Position discussed and accepted by Alexandria prior to meeting.
Motion Carried

7. Approval of June Minutes

Motion by Dave Kidder to approve June Board Meeting Minutes as amended.
Second: Jeff Boyd
Aye:4 Opposed:0
Discussion: Therese commented that Item 3 repeats (budget hearing/budget hearing) and Item 5 changing “hearing” to the word “meeting”.
Motion Carried

8. Approval of Finance Reports

Motion by Dave Kidder to approve the June meeting financial reports as presented.
Discussion: to discuss invoice #0297 \$135,000. This is an invoice that Dennis and I already signed check #1672 to the Foundation on June 28th but not for this full amount. It was for \$77,400 and want to make sure it is accounted for. Dennis communicated that the finance discussions are ongoing. Travis Gostinger communicated that likely this is the accruals added in of the fiscal year the difference of what was originally approved and the amount owing for the remainder of this year (teacher and instructional pay for July and

Initial ___AW___

August). Dennis asked if the current management has a problem with this? Travis confirmed “no”. Dennis communicated a new invoice for \$61,508.33. Travis communicated that should include accruals for July and August. Travis confirmed this is okay as well.

Second: Jeff Boyd

Aye:4 Opposed:0

Motion Carried

9. Resolution Indicating the Board will Comply with all applicable Laws, Rules and Regulations

The Oakland Academy Public School Academy authorized pursuant to the charter application submitted to Grand Valley State University will comply with the provisions of Part 6a of the Michigan School Code and subject to the provisions of Part 6a, will comply with all other state laws, rules and regulations applicable to public bodies and with federal laws, rules, and regulations applicable to public bodies or school districts.

Motion by Therese Searles that the Board will comply with all laws, rules, and regulations. Second: Jeff Boyd

Aye:4 Opposed:0

Discussion: Therese asked to add the word applicable to the resolution “Resolution Indicating the Board will Comply with all applicable Laws, Rules and Regulations”

Motion Carried

10. Resolution Setting Date, Time and Place of Regular Board Meetings and Location of Official Posting

Approving change to July 2024 meeting date. The Board Calendar is posted on the Oakland Academy website and Main Office in the school building, 6325 Oakland Dr. Portage, MI 49024. All meetings will be held in the conference room.

Motion by Therese Searles to accept Board Calendar for the 2023-24 year.

Second: Jeff Boyd

Aye:4 Opposed:0

Discussion: None

Motion Carried

11. Resolution Continuing the Designation of Depositories for Various Funds and Signatures for Various Funds / Accounts

Comerica Bank: Dennis Simpson Therese Searles, David Kidder and Travis Gostinger are listed for approved signatures.

Motion by Therese Searles for the continued designation of depositories. Second: Jeff Boyd

Aye:4 Opposed:0

Discussion: None

Motion Carried

12. Resolution to Bond Board Treasurer and Others as Designated by the Board

Dennis Simpson: Board President, Dave Kidder: Board Treasurer, Travis Gostinger: Summit Management CEO and Lori LaMontagne: Summit Director of Finance are Oakland’s bonded designees.

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Motion by Dave Kidder for the bonding of Dennis Simpson, David Kidder, Travis Gostinger and Lori LaMontagne Second: Jeff Boyd

Aye:4 Opposed:0

Discussion: None

Motion Carried

13. Resolution Reappointing Legal Counsel

Douglas McNeil of Saunders Winter McNeil, PLLC located at 250 Washington, Grand Haven, Michigan 49417

Motion by Dave Kidder to retain current legal counsel. Second: Jeff Boyd

Aye:4 Opposed:0

Discussion: None

Motion Carried

14. Resolution Appointing Auditors

Patrick Sweeney from Croskey Lanni P.C. located at 345 Diversion St. #400, Rochester, MI 48307

Motion by Jeff Boyd

Second: Dave Kidder

Aye:4 Opposed:0

Discussion: None

Motion Carried

15. Resolution Appointing designated AHERA contact

Motion by Dave Kidder that Danielle Shannon of Summit Management will be designated AHERA contact.

Second: Jeff Boyd

Aye:4 Opposed:0

Discussion: None

Motion Carried

16. Resolution Designating the Freedom of Information Act (FOIA), Sexual Harassment, Title VI, Title IX and the Section 504 Contact.

Motion by Jeff Boyd that Oakland Academy Board of Directors designates Shawn Boris as the Academy's Freedom of Information, Sexual Harassment, Title VI, and Title IX and the Section 504 Contact.

Second: Dave Kidder

Aye:4 Opposed:0

Discussion: None

Motion Carried

17. Resolution Designating Chief Administrative Officer

Oakland Academy Board of Directors designates Dennis Simpson as Oakland Academy's Chief Administrative Officer.

Motion by Therese Searles that Dennis Simpson be designated as Chief Administrative Officer.

Second: Jeff Boyd

Aye:4 Opposed:0

Discussion: None

Motion Carried

18. Resolution Designating Official Acting Chief Administrative Officer

Dennis Simpson to assign acting duties to Travis Gostinger, board agrees.

Motion by Therese Searles that Travis Gostinger be assigned acting Chief Administrative Officer.

Second: Jeff Boyd

Aye:4 Opposed:0

Discussion: None

Motion Carried

19. Resolution Designating Compliance Officer

Oakland Academy Board of Directors designate Danielle Shannon as Oakland Academy's Compliance Officer. The goal is to transition this role to Shawn Boris next year.

Motion by Dave to designate Danielle Shannon as Compliance Officer.

Second: Therese Searles

Aye:4 Opposed:0

Discussion: None

Motion Carried

20. Principal Report

Shawn Boris communicated that enrollment is currently 195 for the fall. She discussed tours and calls to confirm enrollment. She shared middle school enrollment options based on space in the building. She updated the board on staffing and potential candidates. We had an end of the year party with inflatables and activities for students. Our lighting has been updated to LED in the building. Dennis asked about March is Reading Month. Shawn communicated that the board would be invited to participate. Further discussion commenced.

21. PTO Report

Lydia Oberland updated on family fun events. August 19th is designated as grounds day scheduled to spruce up the playground and add a new sandbox. We will post this on FB. We are working on welcome goodies. Pizza Friday will start back up in September. We are working on growing parent involvement. Dennis thanked the PTO for the work that has been done. Further discussion commenced.

22. Management Report

Travis Gostinger, CEO of Summit Management shared a 60-day report from the 30/60/90 day transition plan. We are completing the Re-organizational meeting as we speak. The board meeting schedule has been set and future meetings will include board packets with the finance reports. The board portal has been sent out and broken down with board meetings by year and by month as well as school documentation. We are working on Board Policies to understand where they stand and will follow up on those. Travis discussed possibly working with National Charter School Institute (NCSI) which will offer updates to the board. Learning Management System (LMS) and Student Information System's (SIS) are underway. We are staying with what has been used. Our IT company has visited and done an inventory and put together recommendations. We have stood up a landing page for the website. A new school website is currently being built. The previous website crashed. We have done an internal audit of budget and transparency which will be added to the new website. Further discussion commenced. Dennis asked to keep information transparent to parents. Travis communicated that the new website would have a board page with agendas and minutes. Dennis thanked Travis.

23. GVSU Report

Bill Barker communicated some transitions that have taken place in the charter school office. Per pupil funding is up 5% to \$9608. Dennis asked if there was anything coming from Lansing relative to charter schools Bill communicated that he brought up meeting regularly. Further discussion commenced.

24. Other Business

None

24a. Closed Session

Motion by Jeff Boyd to go to Closed Session for legal purposes consistent with the laws of Michigan at 6:08 p.m. We will retain Travis and Crystal Gostinger, Summit Management representatives, Shawn Boris and Bill Barker.

Second: Dave Kidder

Going back to Open Session

Motion by Dave Kidder to open Closed Session

Second: Jeff Boyd

Dennis Simpson announced we received communication from Dr. Ronald Hutchinson, President of FBR and that will be placed in the board files as received.

25. Adjournment: Next Board Meeting on August 24, 2023, 5p.m. at Oakland Academy

Motion by Dave Kidder to adjourn at 6:39 p.m.

Second: Jeff Boyd

Aye:4 Opposed:0

Motion Carried

Board Secretary Signature: _____Alexandria Wibert_____

Date: _____9/6/2023_____