

Oakland Academy
Minutes of the Regular Board Meeting
June 20, 2024

1. Call to Order

The meeting of the Board of Oakland Academy was called to order at 12:25 pm, by Therese Searles, Board Vice President. Copies of the agenda were emailed to the Board members and posted at Oakland Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Members Present

Members Absent

1.	Dennis Simpson – President
2. Therese Searles - VP	
3. David Kidder -Treasurer	
4. Jeff Boyd - Member	
5. Alexandria Wibert- Secretary	Zoom attendance

2. Approval Agenda

Motion by Jeff Boyd to approve the June 20, 2024, board meeting agenda. Second: David Kidder Aye: 3 Opposed: 0

Discussion: None

Motion Carried

3. Regular Business:

Public comment: None

Visitors: GVSU Representative Matt Cawood, PTO Representative Omar Khayyam, Summit Management Representatives Debby Wilton and Lori LaMontagne

Correspondence: Debby Wilton shared that we received a Memo from the Michigan Department of Education regarding the Emergency Operation Plan. Shawn presents it as listed on the agenda.

Approval of the May 16, 2024, board meeting minutes

Initial



Motion by Jeff Boyd to approve the May 16, 2024, board meeting minutes with administrative amendment to visitor name.

Second: David Kidder

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Financial Reports

Lori LaMontagne presented the May Financial Report.

Motion by David Kidder to receive and approve the May Financial Report.

Second: Jeff Boyd

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Emergency Plan

Shawn communicated the Emergency Plan was adopted in 2019. A biennial review is required, which is stated in the memo received by the Department of Education. Today the board is acknowledging review of the plan. Minor changes have been made to show the change in management companies. We will form a committee to meet this year including OA Staff, board member(s), emergency services in Kalamazoo County for our next biennial review to update the plan.

Acceptance of the review of the Oakland Academy Emergency Plan

Motion by Jeff Boyd to accept the Oakland Academy Emergency Plan.

Second: Davide Kidder


Aye: 3 Opposed: 0

Motion Carried

Board Member Recognition

Motion by David Kidder

Motion in appreciation of Alex Wibert for her four years of service on the Oakland Academy Board of Directors, most notably in appreciation of her role on the selection committee for the new management firm which required hours of thoughtful volunteer commitments and her efforts to apply for grant funding on behalf of the students of Oakland Academy. Alex's passion for Oakland Academy is very apparent and we thank her for her commitment to the school and wish her the best in her future endeavors.

Initial 

Second: Therese Searles
Aye: 3 Opposed: 0

Motion by David Kidder

Motion in appreciation of Dr. Charles Dennis Simpson for his twenty-five years of service on the Oakland Academy Board of Directors. From the early days of the start of the school, through various administrative changes over the years and every moment in between, Dennis has always led with the philosophy that the basis of every decision made is for the safety and quality education of the students. Dennis is the first to volunteer for opportunities to serve Oakland Academy beyond school board meetings such as participating in March is Reading month or being a ticket taker at the doors to the school musical over the years. He has been very vocal in his appreciation of the teachers and staff of Oakland Academy, our dedicated PTO, and our illustrious principal Ms. Shawn Boris. So, on behalf of the Oakland Academy community, both past and present, we thank Dr. Simpson for his dedication and service to Oakland Academy.

Second: Jeff Boyd
Aye: 3 Opposed: 0

4. Leadership Update

Principal Report

Shawn Boris presented her report. We ended the year with 161 students. We have received applications. Concerning staffing, positions have been posted and we have some leads. Our last scheduled open house was on May 9th from 5-6pm for new families. We had several tours that evening as well as two new enrollments. Additional tours will continue as needed and requested throughout the summer. We wrapped up the last few weeks of school with parent picnics, several field trips, and had a great field day planned by PTO. Party on the playground and homework check in is scheduled for July 8th with prizes, popsicles, uniform sale and a bounce house! We are also inviting all our new enrolling families as well.

PTO Report

Omar Khayyam presented the PTO Report. Field Day was a success. The weather was great. The kids were great, and we had an enormous number of volunteers. We are looking forward to the uniform sale we are doing during the homework check in. We plan to continue the same fundraisers that have been successful next school year.

Authorizer Report

Matt Cawood gave a update on board training that is done for the year. This is for the academic grant. The 2nd Annual Leadership Retreat is on October 3rd. We are looking for feedback on the annual board receptions. Also, have you done election of officers? Therese communicated that we are doing elections in July? Further Discussion Commenced.

Initial  _____

Management Report

Travis Gostinger communicated that the academic tracking tool from Next Edge is close to final form. Therese asked if it was specific to Oakland. Travis communicated that it was built with Oakland in mind. Audit planning is in progress. The audit will be in October. We have a strategic planning session in with Shawn July. We will be looking at a 3–5-year plan for Oakland. We will bring the plan to the board as well. We are also updating the vinyl sign that is posted by the road.

AED Update

Jeff Boyd communicated that he was able to attend the Donation Ceremony on June 15th to receive the AED. Wes Leonard was a basketball student who passed away and his mother started the Wes Leonard Heart Team. The donation came from the Wes Leonard Heart Team. Shawn will register the machine.

Therese communicated that working with Summit has been great from a board perspective. We appreciate your efforts.

David Kidder asked about the communication to the owners of the property about upkeep. Shawn reported that she noticed someone working on the bird holes. He was asked to patch the holes. FBR is working on it. David asked about the parking lot. Shawn said the major holes have been repaired. Further discussion commenced.

5.Board Strategy and Planning

2023/2024 Budget Amendment

Motion by Jeff Boyd to approve the 2023-2024 Budget Amendment.

Second: David Kidder

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

2024/2025 Budget Approval

Motion by David Kidder to approve the 2024-2025 Budget.

Second: Jeff Boyd

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Adjournment: Next meeting on July 18, 2024, at 5:00 p.m. at Oakland Academy.

Motion by Jeff Boyd to adjourn the meeting at 1:12 p.m.

Initial 

Second: David Kidder

Aye: 3 Opposed: 0

Discussion: None

Motion Carried

Board Secretary Signature _____

Date 9/29/24



Initial _____

