



**Oakland Academy
Minutes of the Board Meeting
August 21, 2025**

1. Call to Order

The meeting of the Board of Oakland Academy was called to order at 1:00 pm, by Therese Searles, Board President. Copies of the agenda were emailed to the Board members and posted at Oakland Academy for other interested parties in accordance with the Open Meetings Act.

Bill Barker administered the Oath of Office to Craig Smith.

Roll Call:

Members Present

Members Absent

<ol style="list-style-type: none"> 1. Therese Searles - President 2. David Kidder -Treasurer 3. Amy Featheringham – VP 4. Lydia Oberlin – Secretary 5. Craig Smith - Member 	
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2. Approval Agenda

Motion by David Kidder to approve the August 21, 2025, board meeting agenda with amendment to Item 5 to include a closed session to discuss the building purchase.

Second: Lydia Oberlin

Aye: 5 Opposed: 0
Discussion: None
Motion Carried

3. Regular Business:

Public comment: None

Initial

Initial _____

Visitors: GVSU Representative- Bill Barker, PTO Representative- Omar Khayyam, Summit Management Representatives – Travis Gostinger, Brandy Pavlik, Lori LaMontagne and Mike Gilcrist

Correspondence: Travis shared a letter from GVSU congratulating Craig Smith on his approval and board term.

Approval of the June 26, 2025, Reorganizational Minutes

Motion by David Kidder to approve the June 26, 2025, Reorganizational Meeting Minutes.

Second: Amy Featheringham

Aye: 5 Opposed: 0

Discussion: None

Motion Carried

Approval of the June 26, 2025, Budget Hearing Minutes

Motion by Craig Smith to approve the June 26, 2025, Budget Hearing Minutes with amendment to include “absent with notice for Amy Featheringham”.

Second: David Kidder

Aye: 5 Opposed: 0

Discussion: None

Motion Carried

Financial Reports

Brandy Pavlik presented the June Financial Report. She gave an overview of the new accounting system. The spring audited count is 148. Therese asked about the Teacher Activity account. Further discussion commenced. Brandy presented the July Financial Report. Enrollment will not change on the report until after the October Count. Therese asked about a lease fee. Lori clarified that it is for the copiers.

Motion by Amy Featheringham to accept the June and July Financial Statements.

Second: David Kidder

Aye: 5 Opposed: 0

Discussion: None

Motion Carried

Initial


Initial _____

4. Leadership Update

Principal Report

Shawn Boris presented her Principal Report. Our current enrollment is 149. We had our Open House last night with a great turn out. We are fully staffed. Carpets have been cleaned, and floors have been waxed. Our drinking fountains have been replaced with new water bottle fillers. Outdoors, we have painted an accent wall, trimmed trees, and added parking lot gravel and playground woodchips. Monday we are having teacher training, and all new teachers have been paired up with a mentor. Shawn discussed looking into some new curriculum. Therese asked if that needed to go through GVSU. Shawn said yes it would. We are just looking into it for now. School starts on August 25.

2025-2026 Student Handbook for Approval

Motion by Craig Smith to approve the 2025-2026 Student Handbook.

Second: David Kidder

Aye: 5 Opposed: 0

Discussion: None

Motion Carried

2025-2026 Virtual Student Handbook for Approval

Motion by Amy Featheringham to approve the 2025-2026 Virtual Student Handbook.

Second: David Kidder

Aye: 5 Opposed: 0

Discussion: Craig asked about who monitors the hours of attendance. Shawn said it is tracked by the program as well as parents and staff.

Motion Carried

Triennial Wellness Assessment for Approval

Motion by Craig Smith to approve the Triennial Wellness Assessment.

Second: Lydia Oberlin

Aye: 5 Opposed: 0

Discussion: None

Motion Carried

Initial


Initial _____

PTO Report

Katie Perry, PTO President presented the PTO Report. Letters to families went out to inform them of the PTO and how to support. We had a table at the Open House to offer information about the PTO. We have 3 people interested in joining the PTO. Our goal is to work with a local thrift store to have uniform clothing in a separate area where families can donate for the clothing. PTO bought lunch for the staff this week. We will be sending them encouraging notes as well throughout the year. Pizza Friday will begin in October for fundraising. We are working on scheduling meetings for the year. Therese asked for the PTO to promote the October evening board meeting for those who are interested in the evening meeting.

Authorizer Report

Bill Barker gave the Authorizer Report. We will have a personalized board training sometime this year. There will be a questionnaire sent out to gather information regarding the board’s needs. To celebrate GVSU’s 30th Anniversary, a one time grant opportunity that will total \$500,000 in awards will be offered. More details will be included at the October meeting. October 16 is the Board President Retreat. Further discussion commenced.

Management Report

Travis Gostinger presented the Management Report. We are waiting for the State to adopt the budget. We are anticipating the foundational allowance to be \$10,000 per student. As we continue to get more information, we will bring that to the board. We were able to get the staff new computers. Regarding the building purchase, the Phase One Environmental and Alta survey has been ordered, and the Title Commitment is in the works. Mike Gilcrest has been a large help at Oakland with getting the water stations installed and finding resources for building repairs.

5.Board Strategy and Planning

Motion by David Kidder to go into closed session at 2:19 pm.

Second: Amy Featheringham

Aye: 5 Opposed: 0

Discussion: None


Motion Carried

6. Adjournment:

Motion by Amy Featheringham to adjourn the meeting at 3:01 pm.

Second: Lydia Oberlin

Next meeting is on October 16 at 6:30 pm.

Board Secretary Signature  _____
Date 10/22/2025 _____

Initial _____