



Oakland Academy
Minutes of the Board Meeting
February 19, 2026

1. Call to Order

The meeting of the Board of Oakland Academy was called to order at 1:00 pm, by Therese Searles, Board President. Copies of the agenda were emailed to the Board members and posted at Oakland Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Members Present

Members Absent

<ol style="list-style-type: none">1. Therese Searles - President2. David Kidder - Treasurer3. Amy Featheringham – VP4. Lydia Oberlin – Secretary5. Craig Smith - Member	<p>*Absent with prior notice</p>
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2. Approval Agenda

Motion by Therese to move Item 5, Financial Audit Presentation, to the end of Item 3. Regular Business so our guests do not have to stay for the entire meeting.

Second: Amy Featheringham

Motion by Therese to add Potential Nomination Discussion to Item 5.

Second: David Kidder

Motion by Therese Searles to approve the February 19, 2026, Board Meeting Agenda as amended.

Initial WS

Aye: 4 Opposed: 0
Discussion: None
Motion Carried

3. Regular Business:

Public comment: None

Visitors: GVSU Representative- Bill Barker, Summit Management Representatives –Mike Gilchrist, Travis Gostinger, Brandy Pavlik, CBIZ Managing Director – Melissa May

Correspondence: Therese Searles received an email with the 2024-2025 Academic Grant Award Letter from GVSU.

Approval of the Minutes

Motion by David Kidder to approve the January 22, 2026 Special Meeting Minutes.

Second: Amy Featheringham

Aye: 4 Opposed: 0
Discussion: None
Motion Carried

Financial Reports

Brandy Pavlik, Director of Finance, presented the financial report for January 2026. She reviewed the school's cash position and noted that the school is operating slightly below budget expectations. The delay in state funding disbursements has affected the timing of grant collections.

Brandy also reported that expenses have been higher than anticipated, including costs associated with the recent building purchase, tree pruning, and gutter repairs, contributing to the lower cash balance.

She provided an overview of the newly implemented Wayne RESA accounting system, which will support improved financial tracking and reporting for the district.

Board members acknowledged the report and had the opportunity to ask questions.

Motion by David Kidder to accept the January Financial Statements.

Second: Craig Smith

Initial W

Aye: 4 Opposed: 0
Discussion: None
Motion Carried

Financial Audit Presentation

Melissa May with CBIZ presented the school's financial audit for the fiscal year ending June 30, 2025. She began by reviewing the transition of audit services from Croskey Lanni to Marcum, and from Marcum to CBIZ, noting that the CBIZ team has been actively working since July to complete all school audits. She explained that during company transitions, it takes time to determine which processes best suit client needs, and that this was the approach taken during the transition to CBIZ.

Melissa reported that the audit resulted in an unmodified ("clean") opinion, indicating that the financial statements are presented fairly in all material respects in accordance with generally accepted accounting principles (GAAP).

She also shared the Independent Auditor's Report and confirmed that no material weaknesses or significant deficiencies in internal controls were identified during the audit.

Board members acknowledged the report, asked clarifying questions, and expressed appreciation for the thorough work of the audit team.

Motion by Craig Smith to accept the Financial Audit.

Second: David Kidder

Aye: 4 Opposed: 0
Discussion: None
Motion Carried

4. Leadership Update

Principal Report

Shawn Boris presented her Report. Our spring count is 120. We have put a big push on marketing and have had several meetings about different ways to promote our school. We've been working with Morgan our Director of Marketing and Enrollment and Petoskey Stone Media. We have a digital billboard running with Open House dates. We did some traditional mailers because we have received feedback from applicants about them getting them. I've had more interest come in than typical for February. Our first Open House is on March 12 and Kids Day at the Air Zoo on March 8.

This Saturday is our Someone Special Dance and our Math Night was rescheduled to February 26th due to the Snow Day. March is Reading Month is coming up. I will be reaching out for guest readers. Students have completed NWEA testing. Our site visit for GSRP from KRESA was canceled due to the Snow Day but they are coming the first week of March.

Initial LO

Shawn presented the Annual Education Report. On the letter there is a link to access the high-level overview data. She highlighted Fourth Grade ELA where students excelled above the State average. Fourth Grade Math proficiency increased from the previously year. Additionally, Third Grade Math is an area that we need to show improvement. We are working with Summit's Education Consultant, Brook Drooger, reviewing the curriculum and looking for gaps. Then we will fill those gaps. Shawn also discussed LETRS training that staff will be starting and the University of Florida Literacy Institute Program used in K-2.

PTO Report

Katie Perry-Lund, PTO President was unable to attend. Shawn presented the PTO Report. To increase PTO Meeting attendance and engagement, the PTO introduced two new meeting formats. In January, they held a fully virtual meeting, which turned out to be effective. They had more participants join than we have had at meetings for the last few years. The March meeting will be held right after school. A teacher will watch students during the meeting. They are just trying different things to gain attendance.

PTO purchased some winter playground equipment, sleds, shovels, and students have loved them. Looking ahead to March, they will continue Pizza Friday, starting a calendar fundraiser, the teacher reimbursement program, Conference Café and will start recruiting officers. Katie would like to say on behalf of the PTO, thank you for your continued support.

Authorizer Report

Bill Barker gave the Authorizer Report. He discussed board terms. Therese's term expires on June 30, 2026. Additionally, Bill shared Oakland's Performance Report. Compliance and Financial Report both exceed standard. He reviewed academic performance and school comparison. Further discussion commenced.

Management Report

Mike Gilchrist presented the management report. On May 7th we will have the Grand Reopening, Ribbon Cutting at Oakland Academy. This will be an opportunity to showcase the school and celebrate ownership of the building. Therese asked to inform the board of the time of the event when determined.

Mike reported on the building and ground improvements. We had some asphalt laid before the start of school. The gutter project and tree project are complete. GVSU was very helpful with the signage. The street signage will all be updated as well as building signs and a directional sign. Power washing of the building will take place in late April. We are committed to making improvements as we are able.

The Early Childhood Center is very close to completed. The fire panel and alarms are scheduled for install. Once that is done, the State will come and do a fire inspection and then the overall inspection will take place. We hope to have that done Mid-March.

The Governor's proposed budget came out with an increase of \$250 in per pupil funding. That would certainly help the budget. Another item in the proposal is free breakfast and lunch for students. The Governor and the new Superintendent are focused on Literacy. Shawn mentioned the LETRS Program and the training for staff is about a 2-year cycle. Lastly, the Governor signed the new cell phone bill. Students will no longer be able to have cell phones during instructional time. There was a question about the facia. Mike said we are going to get that done over Spring Break.

5. Board Strategy and Planning

Travis reported that we are working on the Credit Card Bank Account and will bring a follow up to the board.

Travis gave an overview of the policies that were presented at the last board meeting and are on the agenda to be approved at this meeting. Additionally, he reported on policy 2266. There is a slight difference of what the State has required versus what the Federal is saying. We are recommending staying with the State version and if the State makes a change, we will bring that information to the board. Therese asked about the electronic data policy being recommended to delete, and if it was because it is covered elsewhere. Travis said that is correct.

Motion by David Kidder to approve the fall board policies as presented.

Second: Amy Featheringham

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

Acceptance of the GVSU Board Grant

Therese shared the GVSU Board Grant letter. The Academic Grant Award is \$2980. We are grateful to GVSU, and we need to formally accept it.

Motion by Craig Smith to accept the Academic Grant.

Second: David Kidder

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

Initial

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Potential Nomination Discussion

Motion by Amy Featheringham to nominate Board President Therese Searles to for three more years.

Second: Craig Smith

Aye: 4 Opposed: 0

Discussion: Therese shared that she is supportive of continuing to serve the board and students, families and staff of Oakland Academy.

Motion Carried

6. Adjournment:

Motion by David Kidder to adjourn the meeting at 2:23 pm.

Next meeting is on April 16 at 1:00 pm.

Board Secretary Signature *Hydria Oberlin*

Date 4/16/2020

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