



Oakland Academy
Minutes of the Board Meeting
April 16, 2026

1. Call to Order

The meeting of the Board of Oakland Academy was called to order at 1:00 pm, by Therese Searles, Board President. Copies of the agenda were emailed to the Board members and posted at Oakland Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Board Member	Present	Absent
Therese Searles	X	
David Kidder	X	
Amy Featheringham	X	
Lydia Oberlin	X	
Craig Smith	X	

2. Approval Agenda

Motion by Craig to support the agenda as presented.

Second: David Kidder

Aye: 5 Opposed: 0

Discussion: None

Motion Carried

3. Regular Business:

Public comment: None

Visitors: GVSU Representative- Bill Barker, Summit Management Representatives –Mike Gilchrist, Tim Wood, (Travis Gostinger, Brandy Pavlik and Debby Wilton via zoom)

Correspondence: None

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Approval of the Minutes

Motion by David Kidder to approve the February 19, 2026, Special Meeting Minutes.

Second: Lydia Oberlin

Aye: 5 Opposed: 0

Discussion: None

Motion Carried

Financial Reports

Brandy Pavlik, Director of Finance, presented the financial reports for February and March 2026.

She reviewed the school's cash position and noted that it had declined however we anticipate it to get better. We have had a lot of expenses coming in with the Grand Reopening and Early Childhood Center from the purchase of the location.

Oakland's unaudited Spring 2026 enrollment is 119 which accounts for 10% of the state aid, while 90% is from the fall count.

Management reviewed high expenses on trash removal and renegotiated the contract with Waste Management coming in lower than what we currently have in place with an extra day of pick up per week. The school was being charged for all overages above the rim of the bin, this is why the school is going to go with a 3 day pick up instead of paying overages.

Board members acknowledged the reports and had the opportunity to ask questions.

Motion by David Kidder to accept the February and March Financial Statements.

Second: Amy Featheringham

Aye: 5 Opposed: 0

Discussion: None

Motion Carried

Purchasing Card Bank

Brandy discussed Oakland Academy was approved through a consortium for a US Bank credit card. The program offers a rebate if a minimum of \$50,000 is spent. Brandy recommended the academy to approve US Bank as the purchasing card bank for the school credit card.

Motion by Craig Smith to approve US Bank for our purchasing card as part of the consortium.

Second: Lydia Oberlin

Initial VO

Aye: 5 Opposed: 0
Discussion: None
Motion Carried

Audit Firm Engagement for 2026, 2027, 2028

Brandy presented the RFPs that came in for the Audit Firm. The recommendation of Summit is to go with Plante Moran and Brandy explained the bid tabulation. Therese asked about their experience working with schools. Brandy commented, they are experienced with working with Michigan schools and Michigan charter schools.

Motion by Craig Smith to approve Plante Moran as our audit firm engagement for 2026, 2027, 2028.

Second: David Kidder

Aye: 5 Opposed: 0
Discussion: None
Motion Carried

4. Leadership Update

Principal Report

Mike Gilchrist presented Shawn's Principal Report. He commented on the team's data driven work and the success they have with that model. On Monday, April 27th we will start our spring round of testing. For NWEA testing Kindergarten and 1st grade will be assessed on reading and math. 2nd-6th grade students are assessed on reading and math. Additionally, 3-6th are assessed on science. For MSTEP, 3rd, 4th, and 6th grades are assessed on math and language arts. 5th grade will be assessed on math, language arts, science and social studies. As you can see this is A LOT of testing. Shawn does a really great job separating the testing to allow student testing to be successful.

Our next open house is scheduled for April 23rd, from 5-6pm. We are enrolling grades for fall 2026! Art night will be Thursday, April 30th from 4-6pm. We will also have a silent auction with some great class made items. We hope you can stop by!

Additional Upcoming School Events include:

April 20 – PTO Meeting

April 27-30 – Book fair

May 7 – Ribbon Cutting Ceremony

May 4-8 –Teacher Appreciation Week

May 14 – Open House

May 18 – PTO Meeting

May 19 – Third grade to the Kalamazoo Valley Museum

May 26 – 5/6 to the Growlers game

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June 4 – Field Day

PTO Report

Mike shared the PTO Report. They have been working to see what families prefer for meeting logistics. Zoom has been the preferred platform for PTO Meetings. They will have the last two meetings on Zoom and see how their attendance is and decide from there. Since the last meeting, they have raised over \$1800 with their calendar fundraiser. They sponsored the Teacher Café during Parent/Teacher Conferences. Looking ahead, they have Pizza Friday, finalize reimbursements for the teacher reimbursement program and they are looking at recruiting officers for the 2026-27 school year. Additionally, they are supporting Administrative Professionals Day, Principal Appreciation Day and Teacher Appreciation Week. The PTO does a great job of valuing the people who work hard in the trenches every day.

Authorizer Report

Bill Barker gave the Authorizer Report. Our Board Reception is on May 5 from 4-6pm. Our next board training is on April 23. Bill presented the customized board training for Oakland Academy.

Management Report

Mike Gilchrist presented the management report. The Ribbon Cutting and Grand Reopening is on May 7. Oakland is now a member of the Chamber of Commerce. The invitations will go out soon. We will have a lot of PR for the event.

Facility Update

Mike presented the facilities update. The signage all looks nice. The credit goes to Bill. He made us aware of the money available. Thank you Bill for that. Therese asked Bill to thank the entire Charter School Office on behalf of Oakland Academy and the board. Patriot Builders completed the fascia. It is brand new. The birds are no longer living there. We will be getting a quote on asphalt. Most of the projects are or will be done by the end of the month. We found a handyman that we really like and have had some jobs pop up for him. Therese thanked Summit and specifically Mike for having a strong presence to get the facility updates done. She also thanked Summit for forward thinking and getting ahead. Your efforts are seen and appreciated.

Marketing Update

Mike presented the marketing update. The committee meets every Thursday. Our Marketing Director is fantastic. We are very excited about the work she is doing. He highlighted on the “Rockstar Student” signs and HubSpot Implementation. Something new that we are implementing is a stipend for each new students first uniform.

5.Board Strategy and Planning

none

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6. Adjournment:

Motion by David Kidder to adjourn the meeting at 2:18 pm.

Next meeting is on May 21 at 1:00 pm.

Board Secretary Signature

David Kidder

Date

5/21/20

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DK