Oakland Academy

Minutes of the Board Meeting

May 21, 2026

1. Call to Order

The meeting of the Board of Oakland Academy was called to order at 2:01 pm, by Therese Searles, Board President. Copies of the agenda were emailed to the Board members and posted at Oakland Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Board Member	Present	Absent
Therese Searles	X	
David Kidder	X	
Amy Featheringham	X	
Lydia Oberlin	X	
Craig Smith		With prior notice

2. Approval Agenda

Motion by David Kidder to support the agenda as presented.

Second: Amy Featheringham

Aye: 4 Opposed: 0
Discussion: None
Motion Carried

3. Regular Business:

Public comment: None

Visitors: GVSU Representative-, Summit Management Representatives –Mike Gilchrist, Tim Wood, (Travis Gostinger, Brandy Pavlik and Debby Wilton via zoom)

Correspondence: Travis shared two pieces of correspondence from GVSU. One was approving Therese's board appointment. The second was a board term letter for Therese.

Approval of the Minutes

Motion by Amy Featheringham to approve the April 16, 2026, Special Meeting Minutes.

Second: David Kidder

Aye: 4 Opposed: 0
Discussion: None
Motion Carried

Financial Reports

Brandy Pavlik, Director of Finance, presented the financial reports for February and April 2026.

She reviewed the school's cash position and noted that we are in a pretty good spot considering the purchase of the building. We have had a lot of expenses coming in with the Grand Reopening and Early Childhood Center.

Oakland's unaudited Spring 2026 enrollment is 119. We are putting forth a lot of marketing, having the Grand Reopening and working hard overall to increase our enrollment.

Brandy reviewed the Check Register. She noted the parking lot asphalt costs and that there is more needed. Board members acknowledged the reports and had the opportunity to ask questions

Motion by David Kidder to accept the February and April Financial Statements.

Second: Lydia Oberlin

Aye: 4 Opposed: 0
Discussion: None
Motion Carried

4. Leadership Update

Principal Report

Shawn Boris presented her report. She started by giving a huge thank you to Summit and the PTO for the Teacher Appreciation Week goodies. Our enrollment for fall is currently 121. Our marketing efforts are working. We had our final official Open House on May 14, but tours will continue as requested all summer long. We had quite a few special events these last few weeks: book fair, art night, career days and field trips to a variety of places. Additionally, a few weeks ago, we kicked off our rockstar student awards and have handed out over 20!

NWEA and MSTEP testing is wrapped up. Parents will receive a parent NWEA report at the end of the year and MSTEP results as soon as they are made available. On the last day of school, Friday, June 5, we have Field Day. To help combat this "summer slide" we create and send home summer homework packets. We will be having a homework checkpoint where students can get their books checked for progress and get a prize.

2026-2027 Seat Schedule for approval

Motion by Amy Featheringham to approve the 2026-2027 Seat Schedule

Second: David Kidder

Aye: 4 Opposed: 0
Discussion: None
Motion Carried

2026-2027 School Calendar for approval

Motion by David Kidder to approve the 2026-2027 School Calendar

Second: Lydia Oberlin

Aye: 4 Opposed: 0
Discussion: None
Motion Carried

PTO Report

Shawn Boris shared the PTO Report. PTO helps to pay for student field trips which is a big help. PTO has recruited a new VP and Secretary. They are currently planning Field Day and have a summer fundraiser in August. They are wrapping up Pizza Friday in school. The final meeting of the year is on June 26 (virtual). The Zoom link will be sent to all families. Our PTO is small but mighty and do a lot! Therese asked Shawn to extend the board's appreciation to the PTO for their work.

Authorizer Report

Courtney Stahl gave the Authorizer Report. We will have Therese's Oath of Office at the end of the meeting. We have two virtual board training courses left this year. One additional person aside from Amy does need to attend. One on legal issues on May 26 and in June there is a roundtable about best practices. Courtney will send the board the training in formation. November 5 is our Board President Retreat in Detroit.

Management Report

Mike Gilchrist presented the management report. He began with a final facilities update. He has been working to make sure the building, and grounds are kept up and keeping Shawn informed of work being done onsite. Mike thanked Therese for speaking at the Ribbon Cutting Ceremony.

He mentioned the Chamber of Commerce and the Mayor were in attendance. It was a successful event. Additionally, our enrollment for next year is 124. State funding is anticipated to increase $250 per student with additional at-risk funding. Mike concluded with a marketing update. We have launched new targeted digital advertising to focus on our new programs. It is refreshed each month. We are enhancing the school website. Most importantly, Shawn continues to focus on small class sizes, school culture and academic transparency. Dave asked about seal coating the entire driveway and about the summer homework packets. Mike noted Dave's request and Shawn discussed the homework packet incentive program and submission rate. We do the best we can to encourage students to do it.

5.Board Strategy and Planning

Tim Wood presented the spring policy update. This is a first reading. At the next meeting the policies will be up for adoption. There are twelve policy changes and eight of them are legally required. Therese asked about a dollar amount in the purchasing policy. Tim went through the policy. Further discussion commenced. Therese thanked Tim for providing the policy update list.

Oath of Office

Amy Featheringham administered the oath of office to Therese Searles.

6. Adjournment:

Motion by David Kidder to adjourn the meeting at 2:00 pm.

Next meeting is on June 18 at 1:00 pm.

Board Secretary Signature _____

Date _____

Initial _____