Oakland Academy
Re-Organizational Board Meeting Minutes

Date: June 29, 2026
Time: 1:10 p.m.
Place: Oakland Academy
Conference Room

Item 1: Call to Order / Roll Call
The meeting of the Board of Oakland Academy was called to order at 1:07 p.m., by Therese Searles, Board President. Copies of the agenda were emailed to the Board Members and posted at Oakland Academy for other interested parties in accordance with the Open Meetings Act.

Board Member	Present	Absent
Therese Searles	X	
David Kidder	X	
Amy Featheringham		*With prior notice
Lydia Oberlin	X	
Craig Smith	X	

Item 2: Approval of the Agenda with adding Consent to items 6-18.
Motion by David Kidder to approve the agenda with adding consent to items 6-18.
Second: Lydia Oberlin
Aye:4 Opposed:0
Discussion: none
Motion Carried

Item 3: Public Comment
Visitors: Vanessa Moran, Regional Accreditation Manager, Midwest Region, GVSU Representative, Bill Barker and Summit Management Representatives, Mike Gilchrist, and Brandy Pavlik and Travis Gostinger via zoom

Vanessa Moran, Regional Accreditation Manager, Midwest Region shared that Oakland Academy received provisional Cognia Accreditation. Further discussion commenced.

Correspondence: Mike Gilcrest shared communication from KC Cleaning, expressing interest in providing cleaning services to Oakland Academy. We thanked them for their interest and shared that we are happy with the company we are currently using.

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Item 4: Nominate Temporary Chairperson
Mike Gilcrest as temporary chairperson communicated that the same slate of officers is interested in staying in those positions for 2026-2027.

Item 5: Election of Officers
Motion by Craig Smith to nominate Therese Searles for President, Amy Featheringham for VP, David Kidder for Treasurer, and Lydia Oberlin for Secretary

Second: David Kidder

Aye: 4 Opposed:0
Discussion: none
Motion Carried

Mike Gilcrest turned the meeting back over to Therese Searles. Therese shared that Items 6-18 are consent agenda and Mike Gilcrest will walk through each one and discussion can take place during each item.

Item 6: Resolution Indicating the Board will Comply with all applicable Laws, Rules and Regulations
The Oakland Academy Public School Academy authorized pursuant to the charter application submitted to Grand Valley State University will comply with the provisions of Part 6a of the Michigan School Code and subject to the provisions of Part 6a, will comply with all other state laws, rules and regulations applicable to public bodies and with federal laws, rules, and regulations applicable to public bodies or school districts

Item 7: Resolution Setting Date, Time and Place of Regular Board Meetings and Location of Official Posting (every other month (except for May and June) on the 3rd Thursday at 1p.m., 1 evening meeting in Oct at 6:30 p.m., posted on website/office)

Discussion: Therese asked if the time we currently have is good. The calendar is consistent with what we have done.

Item 8: Resolution Continuing the Designation of Depositories for Various Funds and Signatures for Various Funds / Accounts and Continuation of Purchasing Card Comerica Bank as General Fund Account, Huntington as school Student Activity Account, US Bank as school purchasing card institution and Lakeside Bank for the mortgage:
Therese Searles, David Kidder and Travis Gostinger are listed for approved signatures.

Item 9: Resolution to Bond Board Treasurer and Others as Designated by the Board

Summit Management CEO and Brandy Pavlik: Summit CFO are Oakland's bonded designees

Item 10: Resolution Reappointing Legal Counsel

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Douglas McNeil of Sauders Winter McNeil, PLLC located at 250 Washington, Grand Haven, Michigan 49417

Discussion: Therese shared that Doug does have an interest in continuing work with Oakland Academy.

Item 11: Resolution Appointing Auditors
Plante & Moran, PLLC Suite 300, 2601Cambridge Court, Auburn Hills, MI 48326

Item 12: Resolution Reappointing designated AHERA contact
Debby Wilton as designated AHERA contact

Item 13: Resolution Designating the Freedom of Information Act (FOIA), Sexual Harassment, Title VI, Title IX and the Section 504 contacts
Title VI of the Civil Rights Act of 1964 and the Section 504 contacts protects people from discrimination based on race, color or national origin in programs or activities that receive Federal financial assistance.), Title IX (Title IX is a comprehensive federal law that prohibits discrimination on the basis of sex in any federally funded education program or activity)

Shawn Boris is designated Freedom of Information Act (FOIA), Sexual Harassment, Title VI, Title IX and the Section 504 contacts
Second:

Item 14: Resolution Designating Chief Administrative Officer
Oakland Academy Board of Directors designates Therese Searles as Oakland Academy's Chief Administrative Officer

Item 15: Resolution Designating Official Acting Chief Administrative Officer
Therese Searles assigns acting duties to Travis Gostinger

Item 16: Resolution Designating Compliance Officer
Shawn Boris is the designated Compliance Officer

Item 17: Resolution Designating School Safety Liaison
Shawn Boris is the designated School Safety Liaison

Item 18: Resolution Designating Homeless and Foster Care Liaison
Shawn Boris is the designated Homeless and Foster Care Liaison

Approval of Consent Agenda
Motion by David Kidder to approve consent agenda items 6-18.
Second: Craig Smith

Aye: 4 Opposed:0
Discussion: none
Motion Carried

Item 19: Approval of May 21, 2026, Minutes

Motion: David Kidder
Second: Lydia Oberlin

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Aye 4: Opposed:0
Discussion: none
Motion Carried

Item 20: Approval of Finance Reports
Brandy Pavlik presented May Financial Report. Our Spring unaudited count was 119.
Motion: Craig Smith
Second: David Kidder

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Aye: 4 Opposed:0
Discussion: Therese asked about having the dues and fees broke out separately.
David asked if there was anything wrong with our Lawn care. Further discussion commenced.
Motion Carried

Item 21: Approval of State Aid Note Pending Authorizer Approval
Motion: David Kidder
Second: Lydia Oberlin

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Aye: 4 Opposed:0
Discussion: none
Motion Carried

Item 22: Approval of the 2025-2026 Budget Amendment
Brandy Pavlik presented the 2025-2026 budgets. For the year end. Truing up revenues and expenses She highlighted on the State Aid status, Special Ed revenue, the sign reimbursement from GVSU and enhancement mileage from RESA. Brandy thanked GVSU. They gave a lot of funds this year for Shawn's training and the signage. We dipped into fund balance, while also purchasing the building. Additionally, she presented the Food Service amendment and Student Activity Amendment.

Motion: David Kidder
Second: Lydia Oberlin

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Aye:4 Opposed:0
Discussion: none
Motion Carried

Item 23: Approval of the 2026-2027 Budget
Brandy Pavlik presented the 2026-2027 Budget. We are looking at a $10,300 per pupil allowance. We are estimating 155 for fall enrollment. Additionally, we are increasing our fund

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balance $1713. Our fund balance is 7.2% revenue and 7.2% expenditure as well. Further discussion commenced about the summer marketing efforts for the upcoming fall enrollment. Bill Barker asked about enrollment expectations and how we intend to meet them. Travis Gostinger responded. We have added a couple new programs this year to get in front of the community. Our online 5OD Program, GSRP Program and Young 5's Program. Mike shared the marketing efforts that have taken place. Additionally, Tim Wood shared that we have inhouse marketing and a Marketing Director.

Motion: Craig Smith
Second: David Kidder

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Aye: 4 Opposed:0
Discussion: Therese asked if we are paying less for our mortgage than we were for rent. Brandy shared that the mortgage is just a little bit more. Travis shared that we will also have revenue for rent from the Early Childhood Center.
Motion Carried

Item 24: Principal Report
Shawn Boris presented her Principal Report. She highlighted on events promoting enrollment. Party on the Playground in July is a regular event that was also promoted to the public this year. The PTO has a Chick-fil-A Park Play Day planned in August. We call our new families in July to touch base with them. She shared some staffing changes for the upcoming year. We have a lot of interest in the Young 5's Program. Additionally, Shawn gave a PTO update. The PTO hosted the annual Field Day. They have a full slate of officers for the fall. They finalized their budget. They are supporting the summer events and looking for a new Pizza Friday volunteer. The first PTO Meeting with be in September.

Item 25: Authorizer Report
Bill Barker presented the Authorizer Report. We have the Leadership Forum in Detroit in August. We also have the Charter Board President Retreat in Detroit as well.

Item 26: Approval of the Wellness Policy
Shawn gave the board an update on the Wellness Policy. Last year we did the 3-year assessment. This year and next year we will just do a review of the Wellness Policy.

Motion by David Kidder to approve the Wellness Policy.

Second: Craig Smith

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Aye: 4 Opposed:0
Discussion: none
Motion Carried

Item 27: Emergency Operations Plan
Shawn shared that the Emergency Operations Plan is a blueprint of what we would do in emergency situations. It is required by the State and GVSU. There have not been any changes to it this year. The state is also requiring a Behavior Assessment Team to be in effect in October.

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Motion by Craig Smith to approve the Emergency Operations Plan
Second: Lydia Oberlin

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Aye: 4 Opposed:0
Discussion:
Motion Carried

Item 28: Approval of the NCSI Spring Policy Update
Tim Wood shared that there are 12 board policy updates to be approved, 7 are legally required. These were presented at the May board meeting. He asked if there were any questions.

Motion by David Kidder to approve all Spring policy updates.
Second: Lydia Oberlin

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Aye: 4 Opposed:0
Discussion:
Motion Carried

Item 29: Adjournment

Motion by Craig Smith to adjourn at 2:36
Second: Lydia Oberlin

Next Meeting on August 20, 2026 @ 1:00 p.m.

Board Secretary Signature ____________________
Date 11/20/26

Please Note: Any person with a disability who needs accommodations for participation in this meeting should contact the Academy at (269) 324-8951 in advance of the meeting to request assistance. Official minutes of the school board meetings are stored and available for inspection at the Academy or are available on the Academy website at http://oaklandacademy.org.

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