



Oakland Academy
Special Meeting Minutes
July 28, 2026

1. Call to Order

The meeting of the Board of Oakland Academy was called to order at 1:08 pm, by Therese Searles, Board President. Copies of the agenda were emailed to the Board members and posted at Oakland Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Board Member	Present	Absent
Therese Searles	X	
David Kidder		With prior notice
Amy Featheringham	X	
Lydia Oberlin	X	
Craig Smith	X	

2. Public Comment None

Visitors: Summit Management Representatives –Mike Gilchrist, Tim Wood, (Travis Gostinger, Brandy Pavlik via zoom)

3. June 29, 2026 Budget Hearing and Reorganizational Meeting Minutes for Approval

Motion by Craig Smith to approve the June 29, 2026, Budget Hearing and Reorganizational Meeting Minutes.

Second: Lydia Oberlin

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

Initial _____

4. June Financial Reports

Brandy Pavlik, Director of Finance, presented the financial reports for June 2026. She reported that Oakland Academy had been approved for the Community Eligibility Provision (CEP), which is expected to provide additional funding for the Food Service Program.

Therese inquired about the cash balance reflected on the Balance Sheet – Cash page not equaling the amount reflected in the first paragraph of the Financial Summary page. Brandy explained that the cash amount in the first paragraph of the Financial Summary represented General Fund cash only. She further explained that the Activity Fund column cash reflected on the Financial Summary would also need to be considered to reconcile to the total cash balance reported on the Balance Sheet – Cash page. Therese thanked Brandy for the explanation.

Brandy reviewed the Check Register and explained how credit card expenditures are reflected on the register. She reported that the Academy had used the Academy credit card primarily for marketing expenses and preparations for the school open house.

Board members reviewed the financial reports and were given an opportunity to ask questions.

Motion by Amy Featheringham to accept the June Financial Statements.

Second: Lydia Oberlin

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

5. Food Service Vended Meal Contract Approval

Brandy reviewed the Food Service RFQ process with the Board. She reported that twelve food service vendors were contacted, most of which were on the State-approved vendor list. She explained the procurement process and timeline required to obtain proposals for the federally funded food service program administered through the State. One vendor submitted a proposal, which was subsequently reviewed and approved by the State before it could be brought to the Board for recommendation. Brandy/Summit recommended awarding the Vended Meal Contract to Child Care Food Service. The Board discussed the recommendation.

Motion by Craig Smith to approve the 26/27 Vended Meal Contract with Child Care Food Service.

Second: Amy Featheringham

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

6. Adjournment:

Motion by Amy Featheringham to adjourn the meeting at 2:25 pm.

Next meeting is on August 20, 2026, at 1:00 pm.

Board Secretary Signature

Date




Initial

