



**Oakland Academy
Regular Meeting Minutes
August 20, 2026**

1. Call to Order

The meeting of the Board of Oakland Academy was called to order at 1:00 pm, by Therese Searles, Board President. Copies of the agenda were emailed to the Board members and posted at Oakland Academy for other interested parties in accordance with the Open Meetings Act.

Roll Call:

Board Member	Present	Absent
Therese Searles	X	
David Kidder	X	
Amy Featheringham	X	
Lydia Oberlin	X	
Craig Smith		With prior notice

2. Approval of Agenda

Motion by David Kidder to approve the agenda as presented.

Second: Lydia Oberlin

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

3. Public Comment None

4. Correspondence None

5. July 28, 2026 Special Meeting Minutes for Approval

Motion by Amy Featheringham to approve the July 28, 2026, Special Meeting Minutes.

Second: David Kidder

Aye: 4 Opposed: 0

Discussion: None

Motion Carried

6. July Financial Reports

Initial W

Brandy Pavlik, CFO, presented the July 2026 financial reports. She noted that the beginning fund balance is estimated pending completion of the annual audit and that the reports reflect the Board-approved 2026/27 budget.

Board members reviewed the financial reports and were given an opportunity to ask questions.

Motion by David Kidder to approve the July Financial Statements.

Second: Lydia Oberlin

Aye: 4 Opposed: 0

Discussion: A Board member asked whether the Academy expects to make use of Red Rover. The Principal said the system will be used, though there is a substitute shortage in the area, and she will report at the next Board meeting on how many substitute positions were posted and filled.

Motion Carried

7. Leadership Update – Principal Report

Shawn Boris, Principal, reported that enrollment is currently 136 students. The school open house will be held next week from 4:00 to 6:00 pm. The Academy had a table at the Portage Parks drive-in movie on August 8 and will participate in upcoming Portage Parks events, including Friday at the Flats, Fall Fest in September, and the Monster Mash in October. Welcome boxes were mailed or delivered to all new students, an idea from Mike Gilchrist.

Shawn reviewed staffing and class configuration for the 2026/27 school year.

Summer maintenance is complete, including carpet cleaning and floor waxing. Trees and stumps were cleared at the front of the property by Mike, Tim, and Powers Maintenance, improving visibility of the school.

Teachers return Monday, August 24, for set-up and training. The Academy will expand the reading program in grades K–2 and is reviewing its pre-K version. In response to a Board question about LETRS training, Shawn explained that UFLI remains a State-approved science-of-reading program and that the LETRS requirement has been delayed to 2028. The Academy formed and trained the required Behavior Threat Assessment Team, formalized its emergency plan, and met with the new School Resource Officer. The first day of school is August 31.

The Board thanked Shawn for her work over the summer.

8. 2026/27 Student Handbook and Virtual Bridge Handbook for Approval

Shawn reported that the only updates to the handbooks were to the calendar and applicable dates. The Board agreed to approve both handbooks in a single motion.

Motion by David Kidder to approve the 2026/27 Student Handbook and Virtual Bridge Handbook, including the attendance policy.

Second: Lydia Oberlin

Aye: 4 Opposed: 0

Discussion: None

Initial WO

Motion Carried

9. PTO Report

The PTO representative reported that the PTO wrapped up its year-end financials and provided popsicles at the summer checkpoint. A fundraiser at Noodles & Company and a park play date were held in August, and totals are pending. The PTO purchased gift cards for teachers and will hand out fidgets to students on the first day of school. The PTO is recruiting a volunteer coordinator to manage the Pizza Friday program. The first PTO meeting will be held in September to plan for events such as World Teachers' Day. The Board thanked the PTO for its support.

10. Authorizer Report

Bill Barker, Grand Valley State University Charter Schools Office, reminded the Board of the Board President Retreat on November 5 in Detroit. He reviewed the governance training requirement: a quorum of the Board (three of five members) must attend at least one training during the year. Upcoming trainings begin September 23, with additional sessions in October and November. He noted some changes in responsibilities within the Charter Schools Office, but the Academy's point of contact remains the same.

11. Management Report

Mike Gilchrist, Summit Management, reported that Summit along with Shawn held a day-and-a-half summer strategic planning retreat, including a SWOT analysis and the setting of one-, three-, and five-year goals. He reviewed the compliance dashboard included in the Board packet: all 11 required reports submitted from July 1 to date were on time and accurate. He will continue to update the Board on compliance items throughout the year.

Mike reported on the launch of the Great Start Readiness Program (GSRP), a State-funded preschool program for four-year-olds. The tentative start date is September 15, with programming from 8:30 am to 3:30 pm in a classroom in the lower elementary building.

A Health Department environmental survey will be completed in the coming days. Nine students are enrolled, with a maximum of 16. Tim Robinson, who has 17 years of experience teaching this age group, has been hired as the GSRP teacher. Young 5s currently has 13 students.

Mike reported that the grounds are ready for the open house and the start of school. Mike and Tim cleared trees at the front of the property, avoiding a quoted cost of approximately \$5,000, and Shawn Powers ground the stumps and spread wood chips.

The Board thanked Summit for its efforts.

12. Board Strategy and Planning None

13. Adjournment:

Motion by Amy Featheringham to adjourn the meeting at 1:54 pm.

Next meeting is October 15, 2026 1pm at Oakland Academy

Board Secretary Signature

Date



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